

London ISD Distance Learning Plan

Student Roles and Responsibilities	
<ul style="list-style-type: none"> ● Establish daily routines for engaging in the learning experiences (see sample schedule) ● Identify a space in your home where you can work effectively and successfully ● Identify a space in your home where you can participate in live online learning. Sit at a table with a wall behind you, if possible. Follow the school dress code ● Regularly monitor online platforms ● Engage in all learning with academic honesty ● Communicate proactively with your teachers if you cannot meet deadlines or require additional support ● Comply with School Internet Safety policies including expectations for online etiquette 	
For questions about...	Contact
a course, assignment, or resource	the relevant teacher
a technology related problem or issue	Your technology specialist, Linda Bartlett, Ron Patterson, Jim Bishop, or Landon Horton
a personal, academic or social-emotional concern	your campus counselor
other issues related to distance learning	your school principal

Parent Roles and Responsibilities





Provide support for your children by:

- Establishing routines and expectations
- Defining the physical space for your child to study
- Monitoring communications from your child's teachers and Google Classroom
- Beginning and ending each day with a check-in
- Taking an active role in helping your child process his/her learning
- Establishing times for quiet and reflection
- Encouraging physical activity and/or exercise
- Remaining mindful of your child's stress or worry
- Monitoring how much time your child is spending online
- Keeping your child social, but set rules around their social media interactions
- Checking the district website regularly for updates and resources

For questions about...	Contact
a course, assignment, or resource	the relevant teacher
a technology related problem or issue	your child's technology specialist, Linda Bartlett, Ron Patterson, Jim Bishop, or Landon Horton
a personal, academic or social-emotional concern	your child's assigned counselor
other issues related to distance learning	your school principal

General Guidelines for Distance Learning

Feedback	<ul style="list-style-type: none">• Provide timely feedback, as it is essential to student learning; this is especially so in online learning environments• Provide clear communication regarding where/how students should ask questions and seek clarification• Actively monitor your email for questions and communications from students/families
Offline Work	<ul style="list-style-type: none">• Avoid requiring printing. All tasks must be completed on a device or uploaded as a picture• Consider including offline activities in your lessons such as reading, engaging in discussions with a family member or friend remotely, writing in a journal, taking pictures and/or making a video
Instruction	<ul style="list-style-type: none">• Collaborate with your colleagues as appropriate• Record 10-20 minute mini-lesson and post on your Google Classroom daily• Strictly follow the guidelines for time and schedule provided by the district based on your grade level and subject area
Deadlines	<ul style="list-style-type: none">• Provide students ample time to complete assignments - more time than you would usually provide in class may be necessary for students
Online Learning Environment	<ul style="list-style-type: none">• Make sure that all directions for tasks are clear and detailed• Use district supported platforms such as Google Classroom, Zoom, online textbooks, Google Drive, etc.• Provide both synchronous and asynchronous learning opportunities as detailed by the district based on your grade level and subject area
Synchronous Learning (Live)	<ul style="list-style-type: none">• Students have the opportunity to interact with one another and the teacher• Could take place via Zoom, Google Meet or online written interactions such as Questions in Google Classroom• All video synchronous learning opportunities should be recorded and posted for students who are unable to make the live session
Video Conferencing Guidelines	<ul style="list-style-type: none">• Students should be seated at a table (not on beds)• School dress-code should be followed• Maintain class etiquette

Student Check-In & Assessment	<ul style="list-style-type: none"> • Assessments as necessary to ensure students have the appropriate number of learning experiences • Use tools such as Google Forms, online textbook assessments, Google Classroom Tools etc. 	
Office Hours	<ul style="list-style-type: none"> • All staff will be available to their students and parents via identified communication tools and digital platforms every day. Staff will provide direct instruction and office hours following the TDLP pacing guide. Please reference the provided schedule. 	
Instructional Packets	<ul style="list-style-type: none"> • In the event that a student does not have access to technology, teachers will assign text books and provide paper based instructional packets. Teachers work with their campus administrator to schedule pick up and drop off of supplies and work. • Instructional packets will be due back to the school every Friday by 12:00 p.m. and new packets for the following week will be available for pick up. 	
Instructional Materials	<ul style="list-style-type: none"> • It may be recommended that students take learning materials (textbooks) home in the event that a digital copy is not available. 	
E-Learning Tools	Purpose	Resource
	Video Conferencing/Screen Recording	 Screencastify Free upgrade for Unlimited Plan with code CAST_COVID  Zoom - Click Here for tutorials  Google Meet -Click HERE for tutorial videos  Google Hangouts

	Instructional Resources (additional resources will be shared via campus Google Classroom and district webpage)	DiscoveryEd BrainPop (offering free access) Kahoot! (currently offering free premium) BookCreatorApp PearDeck https://rangerrick.org/freedigital/ www.khanacademy.org
	Coding	Gotynker Scratch Code.org

Preschool

Priorities

- Learning will be mainly focused around literacy and numeracy to maintain current skills and build knowledge around prioritized content found in TDLP pacing guides
- The primary tools for communication between teachers and families will be parent provided email addresses and through SeeSaw.

Suggested Learning Schedule

Preschool	
20+ minutes per day	Emergent Literacy Activities, Games and Challenges focused on language development, vocabulary, comprehension, and phonological awareness
20+ minutes per day	Emergent Numeracy Activities, Games, and Challenges focused on counting, sor
20+ minutes per day	Holistically-Focused Activities, Games, and Challenges to support cognitive, physical, and social emotional development
20+ minutes per day	Exploratory science & social studies experiments, games, activities.

20+ minutes per day	Physical Brain Breaks structured throughout the day
Flex Learning	Reading aloud Board games and challenges Learning a new skill Practicing mindfulness/yoga/breathing exercises Puzzles Designing and building structures with blocks or other available materials

Total Distance Learning Time: approximately 1 hour per day (including uploading videos/assignments, etc.)

Elementary

Priorities

- Learning will be mainly focused around literacy and numeracy to maintain current skills and build knowledge around prioritized content found in TDLP pacing guides
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Zoom, SeeSaw, or Google Classroom and parent provided email addresses.
- Teachers will provide synchronous learning that will be recorded and made available to students to watch at any time. The synchronous learning sessions will be at a regularly scheduled time determined at each school.

Suggested Learning Schedule

Kindergarten to Second Grades	
7:30-8:00	Breakfast
8:00-8:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)
8:30-11:30	Google Classroom asynchronous (recorded instruction) learning and assignments for core classes
11:30-12:00	Lunch
12:00-12:30	Read Aloud/Library Time via Google Classroom
12:30-1:30	P.E. & Specials (Music, Art, Counselor) via Google Classroom

1:30-2:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)
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Total Distance Learning Time: approximately 6 hours per day

Suggested Learning Schedule

Third to Fifth Grades	
7:30-8:00	Breakfast
8:00-8:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)
8:30-11:30	Google Classroom asynchronous (recorded instruction) learning and assignments for core classes
11:30-12:00	Lunch
12:00-12:30	Read Aloud/Library Time via Google Classroom
12:30-1:30	P.E. & Specials (Music, Art, Counselor) via Google Classroom
1:30-2:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)

Total Distance Learning Time: approximately 6 hours per day

Middle School

Priorities

- Learning will be mainly focused around prioritized content found in TDLP pacing guides
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Zoom, Google Classroom, student email addresses, and parent provided email addresses.
- Teachers will provide synchronous learning that will be recorded and made available to students to watch at any time. The synchronous learning sessions will be at a regularly scheduled time determined at each school.

Suggested Learning Schedule

Grades 6, 7 & 8	
8:00-8:30	Breakfast
8:30-9:00	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)
9:00-12:00	Google Classroom asynchronous (recorded instruction) learning and assignments for each classes
12:00-12:30	Lunch
12:30-1:30	Physical Activity via Google Classroom
1:30-4:00	Google Classroom asynchronous (recorded instruction) learning and assignments for each classes
4:00-4:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)

Total Distance Learning Time: approximately 8 hours per day

High School

Priorities

- Learning will be mainly focused around prioritized content found in TDLP pacing guides
- Students will have both online and off-line learning activities.
- The primary tools for communication between teachers and families will be Google Classroom, ZOOM, student email addresses, and parent provided email addresses.
- Teachers will provide synchronous learning that will be recorded and made available to students to watch at any time. The synchronous learning sessions will be at a regularly scheduled time determined at each school.

Suggested Learning Schedule

Grades 9, 10, 11, 12	
8:00-8:30	Breakfast
8:30-9:00	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)
9:00-12:00	Google Classroom asynchronous (recorded instruction) learning and assignments for each classes
12:00-12:30	Lunch
12:30-1:30	Physical Activity via Google Classroom
1:30-4:00	Google Classroom asynchronous (recorded instruction) learning and assignments for each classes
4:00-4:30	Synchronous (live) tutorials (via Hangouts, Meet, Zoom)

Total Distance Learning Time: approximately 8 hours per day